

Holy Family Safeguard the Children Committee

February 28, 2013

Minutes

1. Welcome/Opening Prayer
2. Ana Lacayo volunteered to record minutes.
3. In attendance: Beth Fagan, Ana Lacayo, Carolyn Strong, Patricia Plescia, Lydia Banales, Collette Villegas, Anne Garland, Kelly Watson, Evan Wyatt.
4. April Meeting – April 8 or 10 at 6:30pm.
5. New Class Schedule
 - a. March 3 – Keeping the Promise
 - b. April 9 – Keeping (for Staff) – Lydia
 - c. April 13 – Protecting - ?
 - d. April ? – Keeping – Carolyn
 - e. May – Protecting - ?
 - f. June – Keeping – Dawn
 - g. July – no classes
 - h. August – 2 Keeping, 2 Protecting. Dawn, Lydia, Carolyn and Anne
 - i. Sept – 2 Keeping, 2 Protecting. Dawn, Lydia, Carolyn and anne
 - j. Oct – 1 Keeping, 1 Protecting
 - k. Nov – 1 Keeping, 1 Protecting
 - l. Dec – No Classes
6. Approval of January Minutes. Change: Supervising Lector needs fingerprinting only not all lectors.
 - a. Recertifications – Will use same recertification video, there is no separate video
 - b. Teachers can recertify themselves.
7. Priest Abuse Scandal and Cover Up Issues:
 - a. Forum held by Cambria was very well done, it was good to offer to community.
 - b. Agreement made that Safeguard the Children Committee does not need to respond as a committee in regards to this topic in any publication like the HFS Gazette.
8. Strict compliance with 2012 USCCB Safe Environment Audit Checklist
 - a. It needs to be clear what is requested of whom.
 - b. We have two new ministries: Beginning of Life and Ministry of Arts. Chair needs to be livescanned until the point they work with children. For those ministries with low priority, Chairs will be encouraged to livescan.
 - c. Will Review Audit Checklist pending items at next meeting.
9. Child Abuse Month Activities Planning

- a. April 7 – We will use Cover of Bulletin to advertise, this is needed 10 days before. Ken (Kelly’s husband will design cover for Bulletin).
- b. April 14 – We will use Highlights Page in Bulletin to advertise. On April 14 we will also be at the Welcome Center (sign up page went around). Liturgy – April 14 as well.
- c. Evan is working with other ministries to promote Child Abuse Month.
- d. “Developing Capable Children,” is the name of the program. Evan will email regarding bullet points.
 - i. Event: Sunday, April 21, time: 2:45 to 5:15. Speaker will start at 3pm. We will provide finger snacks placed center of tables so attendees don’t have to keep getting up.
- e. Held discussion of safety concerns around the tree in the Gathering Area near Welcome Center; children run around the tree, attempt to climb the tree on Sundays as well as other events and Parents don’t always stop their kids from doing this. As a Safeguard the Children Committee this is a concern for us. Suggestion to make a sign for the tree (Do not Climb, etc). Beth will email Cambria.

10. Task Force to Evaluate Security and Make Recommendations:

- a. Round table – will hold third week of April
- b. Original architect for HFS, John Tegtmeyer – will be attending.
- c. Questions for round table will be sent separately to committee. But do need to ask the question – Is there something architecturally to be done at the school? Lighting at night is also an issue.
- d. If there are comments regarding this Taskforce please email Beth.
- e. Lydia stated there are previous audit/review report findings, will ask Dawn for a copy.