**Holy Family Church**

**All Leadership Joint Meeting**

**MINUTES**

**September 15, 2015**

**Opening Pray/Reflection**: Cambria opened the meeting with a reading and reflection on the reading.

**Introduction:** Cambria introduced all new members of the Commissions and Pastoral Council.

**Presentation:** Dawn Ponnet gave a presentation "The Great Commission". She discussed Pope Francis's

"Extra Ordinary Jubilee of Mercy", a year of mercy starting Dec.8, 2015. In her presentation Dawn discussed how to make Holy Family a place of mercy.

**PLD/Parish Update: Cambria's report-**

- 2 homes have been acquired on Ramona

- another open house will take place for the Stimson House

- these 2 purchases totaled 3.6 million dollars

-HF will sell a home they own on Rollin (across from condos) to help pay for the purchases

- HF received a loan for 1 million dollars from the diocese to acquire these properties

- there will be a 2 million dollar campaign to replenish reserves

- work is continuing on the Sacred Space Project: lighting and painting the church is the next step

- HF is preparing for Fr. Tom's annual visit for Mission Haiti

- the newly acquired properties will be kept as residential properties

- the school playground is being repaired with a new surface

- in the future there may be a new play structure and possible theater area

**COMMISSION REPORTS:**

Outreach Commission- Laura Escobedo

- a meeting with the Chairs of all Ministries under Outreach will be held to review their goals for the upcoming year

Community Life Commission- Juan Jimenez

- Sept.19th and 20th the Ministry Fair will take place to recruit new members for ministries

- January 2016 there will be another "Family Game Night"

- Oct.10th and 11th will be Holy Family Fair, volunteers are needed

Education/Formation Commission- Candy Krueger

- Commission has 2 goals for coming year: to support the ministries with "The Year of Mercy" and increase attendance to the Religious Education Conference

Worship Commission- Paul Onufer

-Oct 1,2, and 3 Bob Hurd PhD will present "Entering into the Word of God"

- they will be having meetings to enhance the liturgy

- discussing how to incorporate mercy in our lives

- they will present a survey in October to ask parishioners what they get from the liturgy

Administration Commission- Cambria Tortorelli

- the Commission is looking to make a greener campus

- how to reduce energy bills

- become a better steward of resources

- support "Year of Mercy"

- April 30,2016 will be the Auction date

**Overview- Ed Panconi**

- introduced himself as the new Chair of the Pastoral Council

- reviewed the Covenant Book which includes: Leadership Structure, Role of Pastoral Council, Role of the Commissions, and Calendar of Events

- reviewed Parish Committees and goals: Master Plan will be completed in6 to 18 month, to include plan and goals for the next 10 years. Stewardship will be a campaign for fund raising and development. The Annual Planning Committee will have the Commissions present their goals for the year at the January 12, 2016 meeting.

-All Leadership members were asked to work with their Commissions to increase the members of their ministries

**Pastoral Council Meeting**

**MINUTES**

**September 15, 2015**

**Absent members**: Phil Argento and Hayden Claisse

**Cambria Tortorelli's report-**

- Fr. Bob is recuperating after a hospital stay, Fr. Dennis will stay through Sept.

- Cambria presented drawings and discussed the security improvements to be made to the campus

**Ed Panconi's report-**

- Commissions will present a brief report on the Fridays before the Pastoral Council meetings. This will enable the Council to review the reports before their meetings.

- any members unable to attend meetings are asked to notify Ed or Cambria before meeting occurs

- Hayden Claisse will hold an annual planning meeting on Oct. 28, 2015. They will review the Master Plan an start a 6 to 18 month process to develop the plan.

- A Leadership Orientation was held to help new members enter into the roles on their Commissions

- Tina Tran will follow Ed Panconi as next year's Pastoral Chair

**Anne Murphy's school report-**

- new staff members : Miss Heidi Sicka/Kindergarten, Mrs. Ascenio /Team Teaching Kindergarten, Mrs. Maria Adriano/Kindergarten Aide, Mrs. Rosie Etters/K-5 Spanish , and Ms. Ericka Giordano/Librarian

- Archdiocese has asked for a new student assessment that will be 2 days in Sept. and repeated 3 more times during the year

- the playground is in the process of getting a new surface

- there is a new Code of Conduct at Holy Family School to define : rights and responsibility of: students, parents, and staff

**Ed Panconi-**

- reviewed Ministry Fair and signing up volunteers

- asked members of the Council to look for parishioners that maybe future members of the Council

**Cambria-**

- Cambria announced that Camille will be leaving her position to work for LAUSD

- Nancy Bevins will replace her in the interim

**PLD REPORT – Cambria Tortorelli  
September 15, 2015**

It has been an extremely busy summer. There are four major initiatives which will be taking a lot of my time and attention over the next few months:

1. **Year of Mercy:** This is a critical moment in the life of the Church and is very important from an evangelization perspective. This is a moment to reach out and bring former Catholics back to the Church, and those who are unchurched into the Church. It is a moment of invitation and welcome, which has been extended to us by the Holy Father. We have a team that is working on crafting a plan for the Year of Mercy which will launch in October at the Fair in preparation for December 8th when the Year of Mercy officially begins. Mercy must be infused into all we do!
2. **Stimson House Capital Campaign:** With the purchase of the two houses in the summer, we have had to launch a $2 million capital campaign to pay back the $1 million loan to the Archdiocese and partially replenish the reserve we have had to deplete. The house at 1524 Ramona will be mostly paid for by the sale of another house we own on Rollin Street, but both houses also have significant repairs and modernization to be done.
3. **Enhancing the security of the parish and school:** Some of you attended the presentation by Ewing Architects of the plans to enhance the physical security of the West Campus which houses the Pastoral Center, Education Center and the Church. We hope to begin construction in the next two or three months. Other aspects of the security enhancements will include improved video security and training of our staffs and faculty in disaster and emergency response.
4. **The Playground Project:** With the installation of the new surface for the playground in front of the Education Center, we will complete Phase I of the Playground Project. Over the next few months, we will assess what exactly Phase II will incorporate. Possibilities include a play structure, shade structures, and an ampitheater. The execution of Phase II will also be dependent on funding. (The rain today means at least a 3 day delay in finishing the project in order to allow the ground to dry thoroughly.) Once the ground is dry, there is a further 4 days of work.