**Pastoral Leadership Planning Retreat 2014 Notes**

**Worship Commission:**

1. Review Initiatives
2. Public Relations
* Opportunity to educate
* Mary, Our Lady of Guadalupe
* Devotions
1. Family Spirituality
* Children’s Liturgy
* “Young” adults needs
1. Pastoral Assessment
2. Review & Study Pastoral Plan
* Spirituality – Eucharist- “All are welcome”
1. W.C. is a resource for Spirituality of all ministries.
2. Set Priorities
* Liturgical Ministries Recognition Event
* Better Communication
1. Calendar
* Prepare for Our Lady of Guadalupe
* Plan Fall Events
* History of Devotions and prayer

 E. Covenant Book

**Ed/Formation:**

1. Provide Opportunities/ Encourage life-long faith formation:
2. Invitation at Sacramental Moments
3. Identify/ define/ Overcome Barriers
* Example: Baby-sitting, Time/Schedule, too busy, other commitments
1. Apply/Adhere/Compliance of Catechetical Standards.

-e. All catechists-basic faith formation and specializations.

1. F1B2- Life-long Adult Formation:
* FIEI (standard for Catechetical Formation) - Catechist-basic faith formation
* Lay Ministers-Ministry
* Faithful Response to God’s Invitation
* Ex. Leadership Retreats
1. Priorities: Next Year

Where?

* Ministry/Meetings
* Life-long formation events

How?

-Ed /formation make-over

- need to be more intentional/personal with our invitations

- Requirement?

**Outreach:**

Review Initiatives:

1. Current HFP Initiatives

3# Youth Ministry Trip to Jamaica

5# “Re-boot” of Young Adult Ministry

11# Fair Trade Congregation

12# Commission Membership and Leader Development

1. Pastoral Plan Assessment:

43# Engage Parishioners

44# Educate Parishioners

1. Engage young adults-volunteer opportunities
* Expand offerings at Giving bank to include mental health referrals and spiritual offerings
* Spiritual offerings-direction
* Expand and outreach of Fair Trade to other Churches/City of South Pasadena
* Outreach to the Young: Through Social Media

Outreach Calendar:

-Promote faith/spiritual direction in clients of food bank.

- Mental Health First Aid training for lay leaders and ministry leaders

- Develop and identify list of Volunteer opportunities for service hours

- confirm safeguard the children requirement

-Life Scan training for volunteers

-Partnership with Youth Ministry:

 - to develop volunteer opportunities and internships with youth and young adults.

#3 youth Trade (Jamaica)

#11- Holy Family –Fair Trade Certifications

#12 Certified Baby

# 5 “Re-boot” of Young Adult Ministry

-Outreach Opportunities

-Internships-Giving Bank/ Mission Haiti

-Pastoral Care

-Our Lady of Guadalupe

Formalized Life Scan and Virtus Process for Minors

1. Gather Information:
* Analyze fair trade activities in other locations-analysis of fair trade
* Outreach to other congregations re: fair trade (Methodist)

**Community Life Commission:**

* Community Life Membership recruiting
* Ministry Fair
* Community building events that is family friendly.
* Parish wide/all are welcome
* Parish including: re, school, ministries, local community all at mass

Parish Leadership Support:

-June, Sept, December

Connecting to our Ministries: Social/Spiritual/ Education :

* Priest
* April 8th : invite C.L. Ministry rep to c.b. committee, P.LS> Committee M.S. Committee
* Empowering everyone to be Ambassadors of Christ!

**Admin Commission:**

1. Church Refurbishment and Our Lady of Guadalupe
* List of ideas and consider and decide
* Project Plan
* Budget $
* Comm Review and advise/ assistance?
1. Branding ifaith:
* Project Plan
* Budget List
* Comm/prioritize
* Comm-Review and advise
1. EPC/Security Team (Patricia and School)
* Project Plan
* Comm-R&A
1. Stewardship Advancement (1or 2 positions*)*

**-**Project Plan

-Budget $

-Comm-R&A

Calendar- TBD-(Project Plans )

* Meet and greet our ministries- wine and cheese, circle chairs for sharing.
1. Admin Commission- report to parish and pastoral council
* A. Review ministries and committees
* B. What’s needed?
* C. How can A/C support
* Plans for the year
* Progress
* Accomplishments