

**Safeguard the Children Committee**  
**Meeting Minutes for January 20, 2015**

**Mother Teresa Room 7pm**

**Present:** Kelly Watson, Dawn Ponnet, Jacqueline Wagner-de Leon, Anne Garland, Donella Sotelo, and Patricia Plescia

1. Minutes from November 2014 meeting are approved by those present.
2. New and Recertification Virtus Classes reviewed
  - a. January 25, 2015 Protecting
  - b. February: needs to be prior to holiday weekend, Lydia will schedule date for Keeping
  - c. March: need Protecting. Anne will schedule for either the 15<sup>th</sup> or the 22<sup>nd</sup> from 2 – 5pm
    - i. Fingerprinting has been confirmed for March 31<sup>st</sup> noon – 7pm. Patricia will take care of marketing.
  - d. April: Keeping. Patricia will verify date with Lydia.
  - e. May: Protecting. Dawn will schedule date.
  - f. June: Keeping
  - g. July: Protecting.
  - h. August: both Protecting and Keeping
  - i. September: both Protecting and Keeping
  - j. October: Keeping.
  - k. November: Protecting. Anne will do this month.
  - l. December: NONE
3. Audit Update/Compliance Comments
  - a. Kelly to discuss with Dr. Montejano about requirements for incoming 2015 – 2016 Kinder class.
  - b. Kelly and Beth to speak with Parent Guild Board to discuss addition of “Safeguard Classroom Guardians” to be assigned for 2015 – 2016 school year. They will assist teachers and room parents with tracking compliance. Possibly add this position to a volunteer job description for Religious Ed. Groups too.

- c. Sign Up Genius reminders that parents need to be compliant before volunteering?
- d. After School Activities: chess, mock trial, cub scouts, etc.: who tracks compliance?
- e. Mission Haiti: ask Lydia.
- f. Kelly to email all committee leaders to disseminate information on upcoming Virtus and Livescan events to promote 100% compliance. School email as well.

#### 4. Spread the word of STC!

- a. group discusses possible member recruitment ideas.
  - i. Jim Noyes might be a good suggestion to approach about membership.

#### 5. April 2015 Child Abuse Prevention Month

- a. Event date is set for April 19<sup>th</sup> in the afternoon.
- b. Patricia will look into blocking Hall for event.
- c. Jacqueline will look into an “anti-bullying” speaker.
- d. ideas discussed about inviting local fire and police departments to do a talk, as well as possible vulnerable adult abuse prevention speaker.
- e. perhaps use classrooms in school and people can go from station to station as they like that afternoon?

#### 6. FAQ for website

- a. reminder to get FAQs into Beth for website.

#### 7. Miscellaneous

- a. Holy Family Sunday Preschool has “Special Friends Day” coming up and wants to know how to handle Virtus and Fingerprinting compliance. Group agreed that volunteers from compliant parents bulk up on that day and reminder that no children are to be left alone or escorted to restroom by a non-verified verified volunteer.