

Safeguarding the Children Meeting
April 28, 2015

Present: Kelly Watkins, Anne Gardland, Donnella Sotelo, Beth Fagan, and Dawn Ponnet

- We began with prayer
- We read the minutes made corrections

Virtus sessions

- May- Protecting Dawn 5/5/15
- May- Keeping Lydia 5/19/15
- June- Keeping Lydia 6/7/15
- July- dark
- August- Protection—Dawn 8/31/15
- August—Keeping [Lydia]
- Sept- Protecting—Anne 9/13
- Sept- Keeping—Dawn ? if we need it I'll schedule
- Oct- Keeping--
- Nov- Protecting—Anne 11/8
- Dec—dark

Calendar for our Safeguard meetings for 2015-16 and proposed topics

- September 29, 7:00pm
- October 27—7:00 pm sub committees for April Events
- January 26th Kelly's Graduation Celebration, Plan the April event, Blessings, Welcome Center, The April speaker
- April—April 5 get the audit stuff in order

Should we change the meeting time for the SGC children, so that we can all be present, ie, Frank, Colette?

Audit update

Patricia called to tell us that the audit it almost complete.

Teaching Touching Safety

Brainstorms for TTS, should we ask the nurses to get trained to do all the TTS, for the school and RE., There might be others who would step up to be TTS teachers. Kelly might call Mary Schimmoller to look for TTS teachers.

Guardians

Beth and Kelly talked about having "Guardians" for each class, to make sure that each classroom has the knowledge compliancy, and will help encourage everyone to be compliant for Virtus, live-scan etc.

Need a job description for the Guardians and the nuance for the school, RE, Toddlers, and Preschool, Confirmation. When one formation group makes such a move all the others must do likewise.

Toddlers
Preschool
Position for Holy Family Religious Education
HFSchool

- Andrea K
- Kelly 1
- [Kelly Studer??] 2
- Michelle 3
- [Evan??] 4
- XXXX 5
- Beth 7
- XXXX 8

Position for Confirmation

Opt out discussion

For a child to enter the HFSchool the parent has to be compliant with the safeguard requirements, if a parent is not compliant they will sign an opt-out form. Donnellia respectfully disagree with this suggestion, because the number of parents who abuse the system. Dr. Montejano will not require it for all parents. Suggestion from Anne, is that everyone in Kinder is in need of the three point compliant. If the education formation leader, observes that the parent NEVER comes to anything then they can opt out.

When one formation group makes such a move all the others must do likewise.

The request is that the all parents sign the form. If you are in disagreement, they are handled pastorally. We will have an exemption from that is not advertised.

Second Grade thru Eighth the three processes will be required of all volunteers.

Actions:

- Beth will forward Jan minutes, and Dawn will post on the web
- Kelly email Lydia to Keeping for June and August, Sept and Oct.
- Kelly will email the audit to this team.
- Kelly will clarify who can teach "teaching touching safety"
- Beth will looks to edit the proposed job descriptions for the Guardians with a nuance for each of the formation ministers.
- Create a exemption form
- Plan drop in day, compliance.

Sept Meeting agenda topics

- Exemption forms
- Exemption forms for the other formation ministries?
- Clarify who can teach TTS
- Who is compliant with Children's ministries, and make a plan of how to get people compliant.