

Safeguarding the Children Meeting
April 28, 2015

Present: Kelly Watkins, Ann Garland, Donnell Sotelo, Beth Fagan, and Dawn Ponnet

- We began with prayer
- We read the minutes made corrections

Virtus sessions - 2015

- May - Protecting Dawn – May 5th
- May - Keeping Lydia – May 19th
- June - Keeping Lydia – June 7th
- July - dark
- August - Protecting – Dawn – August 31st – (afternoon & evening sessions)
- August - Keeping - Lydia ???
- Sept - Protecting - Ann – September 13th
- Sept - Keeping - Dawn ??? if needed, will schedule
- Oct - Keeping - Lydia ???
- Nov - Protecting - Ann – November 8th
- Dec - dark

Calendar for our Safeguard meetings for 2015-16 and proposed topics

- September 29th , 7:00pm
 - October 27th - 7:00 pm sub committees for April Events
 - January 26th Kelly's Graduation Celebration, plan the April event, Blessings, Welcome Center, the April speaker
 - April 5, 2016 get the audit stuff in order
- Should we change the meeting time for the SGC children, so that we can all be present, ie, Frank, Colette?**

2014-15 Audit update

Patricia called today to tell us that the audit is almost complete. Still need the last two SGTC meeting minutes and Teaching Touching Safety numbers from the school.

Teaching Touching Safety (TTS)

Brainstorming for TTS:

Should we ask the nurses to get trained to do all the TTS, for the school and RE

There might be others who would step up to be TTS teachers

Kelly might call Mary Schimmoller to look for TTS teachers

Guardians

Beth and Kelly talked about having “Guardians” for each class, to make sure that each classroom has the knowledge compliancy and will help encourage everyone to be compliant for Guidelines, Virtus and Live Scan.

Need a job description for the Guardians and the nuance for the school, RE, Toddlers, Preschool, and Confirmation. When one formation group makes such a move all the others must do likewise.

Toddlers

Preschool

Position for Holy Family Religious Education

HFSchool

- K - Andrea
- 1 - Kelly
- 2 - Kelly Studer??
- 3 – Michelle Gardner
- 4 – Evan Wyatt ?
- 5 - ?
- 6 - ?
- 7 - Beth
- 8 - ?

Position for Confirmation

Opt-out discussion

For a child to enter HFSchool the parent has to be compliant with the SGTC requirements, if a parent is not compliant they will sign an Opt-out form. Donnella respectfully disagreed with this suggestion, because the number of parents who abuse the system. Dr. Montejano will not require it for all parents. Ann suggested that everyone in Kindergarten is in need of the three point compliant. If the education formation leader, observes that the parent NEVER comes to anything then they can opt-out.

When one formation group makes such a move all the others must do likewise.

The request is that the all parents sign the form. If you are in disagreement, they are handled pastorally. We will have an exemption from that is not advertised.

Second Grade thru Eighth the three processes will be required of all volunteers.

Actions:

- Beth will forward January minutes and Dawn will then post on the web.
- Kelly will email Lydia to schedule Keeping for June, August, Sept and Oct.
- Kelly will email the audit to this team.
- Kelly will clarify who can teach “Teaching Touching Safety”
- Beth will look to edit the proposed job descriptions for the Guardians with a nuance for each of the formation ministers.
- Create an exemption form
- Plan drop-in day, compliance.

Sept Meeting agenda topics

- Exemption forms
- Exemption forms for the other formation ministries?
- Clarify who can teach TTS
- Who is compliant with Children's ministries and make a plan of how to get people compliant.